

STAKEHOLDER COMMITTEE MEETING – FEBRUARY 2, 2005

MEETING INFORMATION

Meeting Location: Oak Hill United Methodist Church, located at 7815 Hwy 290 West, Austin, Texas 78736, on the south side of Hwy 290, west of the Y in Oak Hill, and opposite to the entrance to the ACC Pinnacle Campus, in Travis County, Texas.

STAKEHOLDER COMMITTEE MEETING:

Meeting Time: Wednesday, February 2, 2005, at 6:00 pm

Meeting Information: A scheduled Stakeholder Committee Meeting. Items and issues to be discussed can be found on the below list of attachments and the accompanying agenda. All attachments will be available on the projects web site prior to the meeting (attachments will be posted as soon as they are finalized).

ATTACHMENTS for Stakeholder Committee Meeting:

[Please note that below each listed attachment we have outlined our expectations for each Stakeholder Committee Representative with regards to the particular attachment. Where appropriate, we have also included things each representative may want to consider when reviewing the attachments.]

1. Minutes from the January 11, 2005 Stakeholder Committee Meeting.

[GOAL: Consensus approval of minutes. HOMEWORK: Read & review final version posted on the web site. Any significant problems with the minutes should be brought to the attention of the entire Stakeholder Committee and the Executive Director, preferably via e-mail, prior to the meeting so that issues may be resolved ahead of time.]

2. Minutes from the January 19, 2005 Stakeholder Committee Meeting.

[GOAL: Consensus approval of minutes. HOMEWORK: Read & review final version posted on the web site. Any significant problems with the minutes should be brought to the attention of the entire Stakeholder Committee and the Executive Director, preferably via e-mail, prior to the meeting so that issues may be resolved ahead of time.]

3. Minutes from the January 26, 2005 Stakeholder Committee Meeting.

[GOAL: Consensus approval of minutes. HOMEWORK: Read & review final version posted on the web site. Any significant problems with the minutes should be brought to the attention of the entire Stakeholder Committee and the Executive Director, preferably via e-mail, prior to the meeting so that issues may be resolved ahead of time.]

4. Review and Discuss Draft Stakeholder Committee Preface to the Regional Water Quality Protection Plan.

[GOAL: Presentation, discussion and agreement on future actions to draft the Stakeholder Committee Preface.. HOMEWORK: Review the first draft Stakeholder Committee Preface to be posted on the web site. Be prepared to comment and discuss. Any significant comments should be forwarded to the Consulting Team, preferably via e-mail, prior to the meeting so that comments may be summarized for expedited presentation at the meeting.]

5. Review and Discuss Updated Project Schedule and Milestones.

[GOAL: Presentation, discussion and agreement on the Updated Project Schedule. HOMEWORK: Review the Updated- Project Schedule posted on the web site. Be prepared to comment and discuss this revised schedule. Any significant comments should be forwarded to the Consulting Team, preferably via e-mail, prior to the meeting so that comments may be summarized for expedited presentation at the meeting.]

6. Review and Discussion of 4th Draft of the Regional Water Quality Protection Plan.

[GOAL: Presentation by NEI Consulting Team and Discussion on the 4th Draft of the Regional Water Quality Protection Plan; recommendations from the SHC to the Consulting Team on revisions. Also, the identification and discussion of remaining contentious issues among SHC members. HOMEWORK: Read and review the 4th draft of the Regional Water Quality Protection Plan. Any significant comments should be forwarded to the Consulting Team, preferably via e-mail, prior to the meeting, so that these comments may be summarized for expedited review at the meeting.]

AGENDA - for the February 2, 2005 Stakeholder Committee Meeting:

| Time | Activity |
|-------------|---|
| 6:00 pm | Convene Stakeholder Committee Meeting, Opening Remarks, Roll Call – Terry Tull. |
| 6:05 pm | Open Public Comment. |
| 6:10 pm | Discussion and Action to approve Minutes of the January 11, 2005, January 19, 2005, and January 26, 2005 Stakeholder Committee Meetings – Terry Tull (See attachments 1, 2 and 3). |
| 6:15 pm | Review and Discuss Draft Stakeholder Committee Preface to the Regional Water Quality Protection Plan – Terry Tull (See attachment 4). |
| 6:45 pm | Review, Discuss and Approve Updated Project Schedule and Milestones – Terry Tull/NEI (See attachment 5) |
| 6:55 pm | Present the 4 th Draft Version of the Regional Water Quality Protection Plan - NEI (See attachment 6) |
| 7:40 pm | Break |
| 7:50 pm | Discuss the following issues as they relate the 4 th Draft of the Regional Water Quality Protection Plan and provide input to the Consulting Team: <ul style="list-style-type: none"> ▪ Performance Measures ▪ Implementation Details ▪ Economic Implications |
| 9:20 pm | Other Business (next meeting agenda, etc...) |
| 9:30 pm | Adjourn |

EVALUATION FORM

The Executive and Core Committees, the Executive Director and the Consulting Team appreciate your participation in this meeting. We would like to have your evaluation of this meeting, with a focus on how we might improve future meetings. Please rate the following elements of the meeting:

| Category | Strongly Agree | Agree | Disagree | Strongly Disagree |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| The method and timeliness of notification about this meeting was good | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The meeting date and time were good | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The meeting location was good | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The meeting environment (facility) was good | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The meeting format was good | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The handout materials were clear and helpful | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The length of the presentations was just right | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The content of the presentations was helpful | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The meeting followed the agenda | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The meeting followed the time schedule | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| There was adequate opportunity for each representative to participate | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Describe your favorite part of the meeting. What made it your favorite?

Describe your least favorite part of the meeting. What made it your least favorite?

Other Suggestions/Comments:

Please hand this form to the Executive Director or an NEI Consulting Team member as you leave the meeting. Thanks again for your participation!