

## **STAKEHOLDER COMMITTEE MEETING – FEBRUARY 23, 2005**

### **MEETING INFORMATION**

**Meeting Location:** ACC Pinnacle Campus, 6<sup>th</sup> Floor, located at 7748 Hwy 290 West, Austin, Texas 78736, on the north side of Hwy 290, west of the Y in Oak Hill, and opposite to the entrance to the Oak Hill United Methodist Church, in Travis County, Texas.

#### **STAKEHOLDER COMMITTEE MEETING:**

**Meeting Time:** Wednesday, February 23, 2005, at 6:00 pm

**Meeting Information:** A scheduled Stakeholder Committee Meeting. Items and issues to be discussed can be found on the below list of attachments and the accompanying agenda. All attachments will be available on the projects web site prior to the meeting (attachments will be posted as soon as they are finalized).

## **ATTACHMENTS for Stakeholder Committee Meeting:**

*[Please note that below each listed attachment we have outlined our expectations for each Stakeholder Committee Representative with regards to the particular attachment. Where appropriate, we have also included things each representative may want to consider when reviewing the attachments.]*

### **1. Minutes from the February 2, 2005 Stakeholder Committee Meeting.**

*[GOAL: Consensus approval of minutes. HOMEWORK: Read & review final version posted on the web site. Any significant problems with the minutes should be brought to the attention of the entire Stakeholder Committee and the Executive Director, preferably via e-mail, prior to the meeting so that issues may be resolved ahead of time.]*

### **2. Review and Discuss Updated Project Schedule and Milestones.**

*[GOAL: Presentation, discussion and agreement on the Updated Project Schedule. HOMEWORK: Review the Updated- Project Schedule posted on the web site. Be prepared to comment and discuss this revised schedule. Any significant comments should be forwarded to the Consulting Team, preferably via e-mail, prior to the meeting so that comments may be summarized for expedited presentation at the meeting.]*

### **3. Review and Discuss Draft Illustrative Case.**

*[GOAL: Presentation by NEI, and discussion on, the draft illustrative case prepared by NEI. HOMEWORK: Review the draft Illustrative Case to be posted on the web site. Be prepared to comment and discuss at the meeting.]*

### **4. Review and Discussion of Revised Draft of Table 10 – Recommended Maximum Impervious Cover Limits from the 5<sup>th</sup> Draft of the Regional Water Quality Protection Plan.**

*[GOAL: Presentation by NEI Consulting Team and Discussion on a revised, draft version of Table 10 from the 5<sup>th</sup> Draft of the Regional Water Quality Protection Plan; recommendations from the SHC to the Consulting Team on further revisions to the table. HOMEWORK: Read and review the revised Table 10 that has been e-mailed to SHC members and posted on the web site. Any significant comments should be forwarded to the Consulting Team, preferably via e-mail, prior to the meeting, so that these comments may be summarized for expedited review at the meeting.]*

**AGENDA - for the February 23, 2005 Stakeholder Committee Meeting:**

<b>Time</b>	<b>Activity</b>
6:00 pm	Convene Stakeholder Committee Meeting, Opening Remarks, Roll Call – Terry Tull.
6:05 pm	Open Public Comment.
6:10 pm	Discussion and Action to approve Minutes of the February 2, 2005 Stakeholder Committee Meeting – Terry Tull <b>(See attachment 1)</b> .
6:15 pm	Review, Discuss and Approve Updated Project Schedule and Milestones – Terry Tull/NEI <b>(See attachment 2)</b>
6:20 pm	Review and Discuss Illustrative Case – NEI <b>(See attachment 3)</b> .
7:15 pm	Break
7:25 pm	Discuss the <b>revised</b> Table 10 - Recommended Maximum Impervious Cover Limits Table and provide input to the Consulting Team <b>(See attachment 4)</b>
8:25 pm	Break
8:35 pm	Identify remaining SHC “Showstopper” issues and “Important” issues as they relate to the 5 <sup>th</sup> Draft of the Regional Water Quality Protection Plan, and provide input to the Consulting Team.
9:25 pm	Other Business (next meeting agenda, etc..)
9:30 pm	Adjourn

## EVALUATION FORM

The Executive and Core Committees, the Executive Director and the Consulting Team appreciate your participation in this meeting. We would like to have your evaluation of this meeting, with a focus on how we might improve future meetings. Please rate the following elements of the meeting:

Category	Strongly Agree	Agree	Disagree	Strongly Disagree
The method and timeliness of notification about this meeting was good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting date and time were good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting location was good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting environment (facility) was good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting format was good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The handout materials were clear and helpful	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The length of the presentations was just right	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The content of the presentations was helpful	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting followed the agenda	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting followed the time schedule	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
There was adequate opportunity for each representative to participate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Describe your favorite part of the meeting. What made it your favorite?

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Describe your least favorite part of the meeting. What made it your least favorite?

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Other Suggestions/Comments:

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**Please hand this form to the Executive Director or an NEI Consulting Team member as you leave the meeting. Thanks again for your participation!**