

MEETING INFORMATION

Meeting Date and Time: Wednesday, July 21, 2004, at 6:00 pm

All interested Stakeholders for the following breakout groups should plan to be at the meeting starting at **6:00 pm**: Property Owners, Development Interests, Neighborhood Interests, Governmental Entities, and Local Environmental Preservation/Good Governance Organizations. These breakout groups will meet separately to consider and elect replacement representatives for the Stakeholder Committee.

All Stakeholder Committee Representatives should plan to attend the general Stakeholder Committee Meeting beginning at **7:00 pm**. All meetings of the Regional Water Quality Planning Project's Stakeholder Committee are open to the public. The public and all interested stakeholders are invited to attend.

Meeting Location: Austin Community College, Pinnacle Campus, Student Commons Area on the Ground Floor. The campus is located off U.S. Highway 290, between Austin and Dripping Springs, in Travis County, Texas [7748 W. Hwy 290, Austin, Texas 78737].

Please note that **the Pinnacle Campus has a snack bar** located on the 9th floor. The snack bar will be open prior to the meeting. It is permissible for Stakeholders to bring food to the meeting room(s).

ATTACHMENTS for Stakeholder Committee Meeting:

- Provisional list – Stakeholder Committee Representatives
- Minutes from the June 30, 2004 Stakeholder Committee Meeting
- Draft Bylaws
- Governmental Entity Authority Matrix – spreadsheet
- Technical information bibliography
- Stakeholder Issue Summary Table
- Draft Plan Comparison Matrix
- Detailed Process Outline

AGENDA - CONSIDERATION AND ELECTION OF REPLACEMENT STAKEHOLDER REPRESENTATIVES BY AFFECTED BREAKOUT GROUPS (applies to the following Breakout Groups: Property Owners, Development Interests, Neighborhood Interests, Governmental Entities, and Local Environmental Preservation/Good Governance Organizations):

Time	Activity
6:00 pm	Welcome/Opening Remarks – Terry Tull, Executive Director, Regional Water Quality Planning Project
6:10 pm	Stakeholder Breakout Groups – Canvass Stakeholder Committee Representative Selections for Affected Breakout Groups (applies only to the following Breakout Groups: <u>Property Owners, Development Interests, Neighborhood Interests, Governmental Entities, Local Environmental Preservation/Good Governance Organizations</u>)
6:45 pm	Break

AGENDA - for the Stakeholder Committee Meeting:

Time	Activity
7:00 pm	Convene Stakeholder Committee Meeting (entire committee), Opening Remarks, Roll Call – Terry Tull
7:10 pm	Confirm Stakeholder Committee Representatives – Terry Tull
7:20 pm	Review and Approval of Minutes – Terry Tull
7:25 pm	Discussion and Approval of Bylaws – Terry Tull
7:50 pm	Discuss Stakeholder Issues Summaries (Review Summary Table) – Tom Brown, Naismith Engineering
8:05 pm	Break
8:15 pm	Governmental Entity Authority Briefing – Susan Zachos, Kelly, Hart & Hallman
8:25 pm	Review of technical information bibliography – Roy Frye, Hicks & Company; and, Grant Jackson, Naismith Engineering
8:40 pm	New Business Items (Submitted by Representatives prior to meeting) – Terry Tull
8:50 pm	Discuss Project Schedule /set next meeting date – Terry Tull, and Tom Brown, Naismith Engineering
9:10 pm	Open Public Comment
9:20 pm	Adjourn

EVALUATION FORM

The Executive and Core Committees, the Executive Director and the Consulting Team appreciate your participation in this meeting. We would like to have your evaluation of this meeting, with a focus on how we might improve future meetings. Please rate the following elements of the meeting:

Category	Strongly Agree	Agree	Disagree	Strongly Disagree
The method and timeliness of notification about this meeting was good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting date and time were good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting location was good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting environment (facility) was good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting format was good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The handout materials were clear and helpful	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The length of the presentations was just right	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The content of the presentations was helpful	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting followed the agenda	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting followed the time schedule	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
There was adequate opportunity for each representative to participate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Describe your favorite part of the meeting. What made it your favorite?

Describe your least favorite part of the meeting. What made it your least favorite?

Other Suggestions/Comments:

Please place this form in the designated box as you leave the meeting. Thanks again for your participation!