

## MEETING INFORMATION

**Meeting Date and Time:** Wednesday, August 18, 2004, at 6:00 pm

**Meeting Location:** Oak Hill United Methodist Church, located at 7815 Hwy 290 West, Austin, Texas 78736, on the south side of Hwy 290, west of the Y in Oak Hill, and opposite to the entrance to the ACC Pinnacle Campus, in Travis County, Texas.

## ATTACHMENTS for Stakeholder Committee Meeting:

*[Please note that below each listed attachment we have outlined our expectations for each Stakeholder Committee Representative with regards to the particular attachment. Where appropriate, we have also included things each representative may want to consider when reviewing the attachments.]*

**1. Minutes from the July 21, 2004 Stakeholder Committee Meeting.**

*[GOAL: Consensus approval of minutes. HOMEWORK: Read & review final version posted on the web site. Any significant problems with the minutes should be brought to the attention of the entire Stakeholder Committee, preferably via e-mail, prior to the meeting so that issues may be resolved ahead of time.]*

**2. Proposal to Add a Travis County Representative to the Stakeholder Committee.**

*[GOAL: Consensus approval of proposal. HOMEWORK: Read proposal to add a Travis County Representative to the Stakeholder Committee posted on the web site. Any significant issues should be brought to the attention of the entire Stakeholder Committee, preferably via e-mail, prior to the meeting so that issues may be resolved ahead of time.]*

**3. Minutes from July 26, 2004 Schedule Review Subcommittee Meeting.**

*[GOAL: Consensus approval of recommendations. HOMEWORK: Read Minutes from July 26 Schedule Review Subcommittee posted on the web site. Any significant comments should be brought to the attention of the entire Stakeholder Committee, preferably via e-mail, prior to the meeting so that issues may be resolved ahead of time.]*

**4. Updated - Proposed Detailed Project Schedule (w/ Stakeholder Committee Meeting dates).**

*[GOAL: Consensus approval of updated project schedule and meeting dates. HOMEWORK: Read Updated-Proposed Detailed Project Schedule posted on the web site. Be prepared to comment and discuss this revised schedule. Any significant comments should be brought to the attention of the entire Stakeholder Committee, preferably via e-mail, prior to the meeting so that issues may be resolved ahead of time.]*

**5. Proposal to Establish a Standing Process Subcommittee.**

*[GOAL: Consensus agreement to establish Standing Process Subcommittee, appoint members, and assign initial tasks. HOMEWORK: Read Proposal to Establish a Standing Process Subcommittee posted on the web site. Any significant comments should be brought to the attention of the entire Stakeholder Committee, preferably via e-mail, prior to the meeting, so that issues may be resolved ahead of time.]*

**6. Updated - Technical information bibliography.**

*[GOAL: Identify needed additions to the Bibliography. HOMEWORK: Review the Updated Technical Information Bibliographies posted on the web site. Be prepared to comment on and recommend changes to the bibliographies.]*

**7. Ranking of Stakeholder Identified Issues and Goals.**

*[GOAL: Achieve consensus agreement on ranking of issues and goals. HOMEWORK: Read, review, and rank the Stakeholder Issues and Goals List posted on the web site. Provide your rankings, via e-mail or fax, to David Fusilier at Naismith Engineering, Inc. by the end of the day on Monday, August 16, 2004. David's e-mail address is [dfusilier@naismith-engineering.com](mailto:dfusilier@naismith-engineering.com) and his fax number is (512) 708-9014. Results of the rankings received will be presented at the August 18<sup>th</sup> meeting for discussion and approval.]*

**8. Federal & State Regulatory Briefing Presentation.**

*[GOAL: Understand the role of Federal & State governments in water quality regulation. HOMEWORK: Review the Federal & State Regulatory Briefing Presentation posted on the web site. Be prepared to comment on, ask questions on, and discuss the presentation and to achieve a high level of understanding.]*

**9. Approved Version – Stakeholder Committee Bylaws.**

*[FYI.]*

**10. Current list – Stakeholder Committee Representatives.**

*[FYI.]*

**AGENDA - for the August 18, 2004 Stakeholder Committee Meeting:**

<b>Time</b>	<b>Activity</b>
6:00 pm	Convene Stakeholder Committee Meeting, Opening Remarks, Roll Call – Terry Tull
6:10 pm	Open Public Comment
6:20 pm	Discussion and Action to approve Minutes of July 21, 2004 Stakeholder Committee Meeting – Terry Tull <b>(See attachment 1)</b>
6:30 pm	Discussion and Action on Proposal to Add a Travis County Representative on Stakeholder Committee – Terry Tull <b>(See attachment 2)</b>
6:50 pm	Discussion and Action to approve Recommendations of Schedule Review Subcommittee. – Terry Tull <b>(See attachment 3)</b>
7:20 pm	Discussion and Action on Updated-Proposed Detailed Project Schedule (w/ Stakeholder Committee Meeting Dates). <b>(See attachment 4)</b>
7:50 pm	Break
8:00 pm	Discussion and Action on Proposal to Establish a Process Review Subcommittee – including selection of Subcommittee Members and approving issues to be considered by the Subcommittee – Terry Tull <b>(See attachment 5)</b>
8:30 pm	Update of Comprehensive and Barton Springs Zone Specific Bibliographies (Review Summary Table) – David Fusilier/NEI <b>(See attachment 6)</b>
8:35 pm	Presentation on Ranking of Stakeholder Issues and Goals, followed by Stakeholder Committee Discussion and Approval. – David Fusilier <b>(See attachment 7)</b>
8:55 pm	Federal and State Regulatory Review – Discussion of Meeting Handout (from web site) – Grant Jackson <b>(See attachment 8)</b>
9:10 pm	Other Business
9:30 pm	Adjourn

## EVALUATION FORM

The Executive and Core Committees, the Executive Director and the Consulting Team appreciate your participation in this meeting. We would like to have your evaluation of this meeting, with a focus on how we might improve future meetings. Please rate the following elements of the meeting:

Category	Strongly Agree	Agree	Disagree	Strongly Disagree
The method and timeliness of notification about this meeting was good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting date and time were good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting location was good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting environment (facility) was good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting format was good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The handout materials were clear and helpful	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The length of the presentations was just right	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The content of the presentations was helpful	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting followed the agenda	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting followed the time schedule	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
There was adequate opportunity for each representative to participate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Describe your favorite part of the meeting. What made it your favorite?

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Describe your least favorite part of the meeting. What made it your least favorite?

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Other Suggestions/Comments:

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**Please place this form in the designated box as you leave the meeting. Thanks again for your participation!**