

## **STAKEHOLDER COMMITTEE MEETING MINUTES - draft**

A meeting of the Stakeholder committee was held as follows:

### **MEETING INFORMATION**

Meeting Date and Time: **August 18, 2004, at 6:00 pm**

Meeting Location: Oak Hill United Methodist Church, 7815 U.S. Highway 290 West, Austin, Travis County, Texas 78736.

### **ATTENDEES**

<b>Present</b>	<b>Member</b>	<b>Present</b>	<b>Member</b>
<b>X</b>	Andrew Backus	<b>X</b>	Gene Lowenthal
<b>X</b>	Jon Beall	<b>X</b>	Nancy McClintock
	Allen Bojorquez	<b>X</b>	Charles O' Dell
<b>X</b>	Robert (Robbie) Botto	<b>X</b>	Jim Phillips
<b>X</b>	Henry Brooks	<b>X</b>	Randy Robinson
<b>X</b>	S. Tim Casey	<b>X</b>	Hank Smith
<b>X</b>	Colin Clark	<b>X</b>	Tom (Smitty) Smith
<b>X</b>	Joe C. Day	<b>X</b>	Dede Stevenson
<b>X</b>	Karen Ford	<b>X</b>	J. T. Stewart
<b>X</b>	Mark Gentle	<b>X</b>	David Venhuizen
<b>X</b>	Karen Hadden		Michael Waite
<b>X</b>	Rebecca Hudson	<b>X</b>	Hugh Winkler
<b>X</b>	Bryan Jordan	<b>X</b>	Ira Yates
<b>Present</b>	<b>Alternate</b>	<b>Present</b>	<b>Alternate</b>
<b>X</b>	Jack Goodman	<b>X</b>	Chris Risher
<b>X</b>	Mike Lyday	<b>X</b>	S.H. (Tary) Snyder
<b>X</b>	Carlotta McClean	<b>X</b>	Randall Thomas
<b>X</b>	John Mikels	<b>X</b>	Donna Tiemann
<b>X</b>	Bret Raymis		
<b>Present</b>	<b>Staff/Consultants</b>	<b>Present</b>	<b>Staff/Consultants</b>
<b>X</b>	Terry Tull – Executive Director	<b>X</b>	Leonard Olson - GCA
<b>X</b>	Grant Jackson – NEI	<b>X</b>	Steve Dickman - KHH
<b>X</b>	David Fusilier – NEI	<b>X</b>	Joe Vickers - ESW

## **CALL TO ORDER**

Executive Director Terry Tull served as Coordinator for the meeting, and Grant Jackson of the NEI Consulting Team served as the Secretary for the meeting. Coordinator Tull called the meeting to order at approximately 6:00 p.m. Secretary Jackson performed a roll call of members present, as outlined in the table above.

## **AGENDA ITEMS**

### **1. Minutes from the July 21, 2004 Stakeholder Committee Meeting.**

Coordinator Tull reviewed the previously posted copies of the minutes from the July 21, 2004 Stakeholder Committee (SHC) Meeting. The minutes were approved by consensus with minor changes.

### **2. Proposal to Add a Travis County Representative to the Stakeholder Committee.**

Coordinator Tull reviewed the previously posted "Proposal to Add a Travis County Representative to the Stakeholder Committee". A few SHC members expressed their objections to the proposal. One SHC member commented that the Committee's representation needs to reflect, in part, Travis County's wishes, and felt that the proposal should be approved. Coordinator Tull then went around the table and asked each SHC member to express their opinion on the matter. One SHC member commented that if a Travis County representative is added, the person added should be a staff person involved in water quality issues. Mr. David Fowler from Travis County Transportation & Natural Resources, who was attending the meeting, said that he would be the person representing Travis County, if such a position was added to the SHC. After the discussion, it was requested by a SHC member that the issue be voted on by the SHC. A vote was taken and the proposal, to add David Fowler as Travis County's representative to the SHC was adopted (with two no votes). Mr. Fowler then took a seat at the SHC table.

### **3. Minutes from July 26, 2004 Schedule Review Subcommittee Meeting.**

Coordinator Tull reviewed the previously posted copies of the minutes from the July 26, 2004 Schedule Review Subcommittee Meeting. The minutes were approved by consensus.

### **4. Updated - Proposed Detailed Project Schedule (w/ Stakeholder Committee Meeting dates).**

Grant Jackson presented a handout of the current project schedule. Mr. Jackson indicated that this schedule would be adjusted/revised based on the SHC suggestions, comments, and decisions made at this meeting. Mr. Jackson stated that review time for the SHC had been included in the schedule. Several SHC members suggested that the schedule be posted on the web site in a more readable size/format. It was requested that the SHC members review the proposed schedule and offer their comments or suggestions.

## **5. Proposal to Establish a Standing Process Subcommittee.**

Coordinator Tull reviewed the previously posted "Proposal to Establish a Standing Process Subcommittee". Mr. Tull stated that establishing a Process Subcommittee would allow the SHC members another avenue to deal with process related issues, thereby freeing up more time at the SHC meetings to discuss issues/concerns related to water quality planning. The first issues to be addressed by the Process Subcommittee would be: (1) Provide detailed recommendations on how outside technical input should be used by the Stakeholder Committee and/or the Consultant; (2) How will Stakeholder Committee know that it has reached consensus on an issue?; (3) How should the Stakeholder Committee report on its work to the Core and Executive Committee? After a brief discussion by SHC members the proposal was approved by consensus. Members of the Process Subcommittee were named, or would be named, by their fellow SHC members (one from each Stakeholder Committee Category). Mr. Tull stated that he would coordinate the meeting time for the Process Subcommittee.

## **6. Updated - Technical information bibliography.**

Grant Jackson informed the SHC that the latest, updated bibliography had been posted on the web site. Mr. Jackson indicated that the intent was to have a list of references that could be used during the development of the plan. Mr. Jackson stated that the Consulting Team was in the process of obtaining electronic or hard copies of the references to be used during the development of the plan. Mr. Jackson stated that it is the intent of the Consulting Team to have either a hard copy, electronic copy, or a web site link to the documents to be used during the development of the plan.

## **7. Ranking of Stakeholder Identified Issues and Goals.**

Grant Jackson presented a list of stakeholder identified issues and goals. The list presented showed the results of rankings by the SHC members. Mr. Jackson acknowledged that the rankings may not be useful to the SHC members in the present format. Mr. Jackson requested that the SHC members disregard this handout and allow the Consulting Team to reformulate the stakeholder identified goals and issues into a more user friendly and useful format. Several SHC members requested that the Consulting Team present the rankings of the stakeholder identified issues and goals based on the dot voting results at the June 30, 2004 Stakeholder Committee Organizational Meeting.

## **8. Federal & State Regulatory Briefing Presentation.**

Grant Jackson stated that a Federal & State Regulatory Briefing Presentation had been posted on the web site. The presentation was intended to educate the SHC on existing state and federal rules, regulations, and laws that may have an influence on the proposed plan. A few SHC members commented that they would rather discuss issues that sit through another presentation. In an effort to keep the meeting on schedule, it was suggested that the SHC review the presentation, and ask questions of or comment on the presentation at the next SHC meeting.

## **NEW BUSINESS ITEMS**

### **1. Proposed September 15, 2004 SHC Meeting Agenda**

Coordinator Tull circulated a draft of proposed agenda items for the next SHC meeting to be held on Wednesday, September 15, 2004. Mr. Tull requested that the SHC members review this proposed agenda and provide their comments to him as soon as possible.

## **ADJOURNMENT**

The meeting was adjourned at approximately 9:40 pm.

## **APPROVAL**

These minutes were approved, with changes, at the Stakeholder Committee meeting on \_\_\_\_\_.